

**Minutes of the Annual Melbecks Parish Council meeting held on Thursday
May 4th 2017 at Gunnerside Village Hall**

The Annual Parish Council meeting was held on Thursday May 4th 2017.

Present were Councillors Calvert, McCartney, Silver and Crapper, with Cllr R. Alderson presiding. Also present was RDC Councillor Blows and one member of the public. The Clerk was Miss N. Adams.

1. Apologies for absence.

There were no apologies, all were present.

2. Election of Officers

a) Election of Chair.

PC nominated Cllr Alderson as Chair, this was seconded by AS and unanimously agreed. There were no other nominations.

b) Election of Vice-chair.

RA proposed Cllr Crapper as Vice-Chair, this was seconded by PC, and agreed unanimously. No other nominations were received.

3. Declaration of Interests.

None declared.

4. Minutes of the last meeting

The minutes were agreed to be a correct record, and signed by the Chair.

5. Matters Arising.

a) Trees in Gunnerside Ghyll. Cllr McCartney has been in touch with Dave Allen, who carried out some work in the past, and it was agreed for him to arrange to have a look and give a quotation for some work. Cllr McCartney will contact YDNPA to confirm which trees can be removed or cut back.

b) Dog waste bin

The Clerk has contacted RDC regarding the dog waste bin which was ordered last year, and which has not yet been installed. However, a definite date still has not been confirmed. Cllr Blows has offered to chase this up and will contact RDC regarding this issue.

6. Finance

a) Order to pay – Low Row Institute

An order to pay was signed and a cheque for £20.00 for two meetings held during the year.

b) Order to pay – Gunnerside Village Hall

An order to pay was signed and a cheque for £40.00 for four meetings held during the year.

c) Financial Risk Assessment

The financial risk assessment was approved and signed by the Chair.

d) Audit- Annual governance statement

The annual governance statement was agreed unanimously by councillors.

e) Accounting statement

The accounting statement was agreed unanimously by councillors.

e) Internal audit

It was agreed that Kevin Pellatt would be asked to complete the internal audit again this year.

6. Highways

The clerk was asked to report the following issues to Highways:

a) drain at West End cottage, Gunnerside

b) street light at Peat Gate

c) street light outside Corner Cottage, Gunnerside

d) drain at the top of Peat Gate

It was confirmed that the replacement of the pole at Toledo has not been done yet.

7. Richmondshire District Council

a) Reduction in number of councillors

The Council noted that RDC has approved the proposed reduction in the number of councillors from 34 to 24, from 2019. This will go to consultation with the boundary commission in June 2017, with a final decision in 2018. The ward size may increase, although it was confirmed that parishes will not be divided.

8. NYCC

a) Vacancies for co-opted members

The Council noted that the Richmondshire Area Committee was making new appointments, and that the closing date for nominations is Monday June 5th.

9. YDNPA

a) Village of the Year

The Council noted details of this competition, however it was decided not to take part.

10. AOB

a) cycle events

The Council noted that there would be two non-competitive cycle events taking place on Saturday June 10th 2017, and on Saturday July 1st 2017.

b) Community led housing

The Council were advised that a Housing Need survey was available, if required, from North Yorkshire Rural Housing enablers. It was agreed not to be necessary at the moment.

c) Reeth 3- day trial

A letter was received giving details of the Reeth 3 Day Trial, to take place on the 21st, 22nd and 23rd of July 2017. A permission slip will be returned by the Clerk.

d) Notice boards

The notice boards have arrived and AS and PC will arrange to install these.

11. Date of the next meeting

The next meeting will be held at Low Row Institute on Thursday July 6th at 7.30pm. As there was no other business, the meeting closed at 8.15pm.